

**MINUTES  
LINCOLN COUNTY BOARD OF COMMISSIONERS  
MONDAY, DECEMBER 17, 2018**

The Lincoln County Board of County Commissioners met on December 17, 2018, at the Citizens Center, Commissioners Room, 115 West Main Street, Lincolnton, North Carolina, the regular place of meeting at 6:30 PM.

Commissioners Present:

Carrol Mitchem, Chair  
Richard Permenter, Vice Chair  
Anita McCall  
Milton Sigmon  
Bud Cesena

Others Present:

Kelly G. Atkins, County Manager  
Wesley Deaton, County Attorney  
Josh Grant, Programs Manager  
Amy S. Atkins, Clerk to the Board

**Call to Order:** Chairman Mitchem called the December 17, 2018 meeting of the Lincoln County Board of Commissioners to order. He called for a moment of silence and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Mitchem presented the agenda for the Board's approval.

**AGENDA  
Lincoln County Board of Commissioners Meeting  
Monday, December 17, 2018  
6:30 PM**

**James W. Warren Citizens Center  
115 West Main Street  
Lincolnton, North Carolina**

Call to Order - Chairman Carrol Mitchem

Moment of Silence

Pledge of Allegiance

1. Adoption of Agenda
2. Consent Agenda
  1. Tax Requests for Releases

2. Minutes for Approval
3. Sponsored Group Status - 5th Annual Little Miss Lincoln County Pageant
3. Planning Board Recommendations - Randy Hawkins
4. Presentation of the draft scope for the Eastern Lincoln County Corridor Mobility Study - Andrew Bryant
5. Performance Guarantee Extension Application Approval - Trilogy Lake Norman (Carolina Ridge) Parcel BC - Hemlock Bluff Court - Jeremiah Combs
- ~~6. Approval of Rescue Squad Dog Park Additions - John Davis and Leo Soorus~~
7. Position Reclassification Request for Information Technology Department - Candy Burgin
8. Approval of a Contract with Moseley Architects to begin Phase 2 design of a new Lincoln County Courthouse - John Henry
9. Contract award for Senior Service Center Remodel to Neill Construction at \$1,695,000.00 - John Henry
10. Approval to extend agreement with Campground 64, LLC regarding upgrades to sewer pump station #11 and pump station #1 - Don Chamblee
11. Request from Public Works for approval to purchase the Caterpillar D6 LGP VPAT Waste Handler Dozer for \$386,000.00 with trade of CAT 963 for \$17,000.00 - Don Chamblee
- ~~12. Request for authorization of the Chairman to execute a base contract with Woolpert for \$684,135 to design East Pressure Zone Transmission Main - Don Chamblee~~
13. Request to purchase dispatch software from Superior for an amount not to exceed \$79,192.00 and dispatch hardware from Mobile Communications America for an amount not to exceed \$15,353.00 at the new 911 Communications Center - Don Chamblee
14. Public Comments
15. Finance Officer's Report - Deanna Rios
16. County Manager's Report
17. County Commissioners' Report
18. County Attorney's Report
19. Vacancies/Appointments
20. Calendar
21. Other Business
  - Motion to Appoint Commissioner McCall as voting delegate for NCACC Legislative Goals Conference

Information Only - No Action Needed

- Register of Deeds Report
- Property Tax Collection Report

22. Closed Session  
Adjourn

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to adopt the agenda as presented, removing Items 6 and 12.

**Consent Agenda: UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the Consent Agenda.

Consent Agenda

1. Tax Requests for Releases
2. Minutes for Approval – December 3, 2018
3. Sponsored Group Status - 5th Annual Little Miss Lincoln County Pageant

**Planning Board recommendations:** Randy Hawkins presented the following:

**CUP #389 Joshua and Kimberly Mays, applicants** (Parcel ID# 55562) A request for a conditional use permit to allow a 576-square-foot guest house as an accessory use to a detached single-family dwelling in the R-S (Residential Suburban) district. The 2.5-acre parcel is located at 6015 Beam Lumber Road, on the south side of Beam Lumber Road about 1,200 feet west of Cat Square Road, in Howards Creek Township.

**The Planning Board voted 6-0 to recommend approval.**

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the findings of fact as submitted by the Planning Board.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve CUP #389 –Joshua and Kimberly Mays, applicant based on the findings of fact approved by the Planning Board

**CUP #390 Andy Bell, applicant** (Parcel ID# 31342) A request for a conditional use permit to build an 800-square-foot private residential storage building on a lot less than two acres in size prior to the construction of a home in the R-SF (Residential-Single Family) district. The 0.22-acre parcel is located on the north side of Sarah Drive about 1,600 feet east of N.C. 16 Business in Catawba Springs Township.

**The Planning Board voted 6-0 to recommend approval.**

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the findings of fact as submitted by the Planning Board.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve CUP #390 – Andy Bell, applicant based on the findings of fact approved by the Planning Board

**CUP #391 711 Property Management, LLC, applicant** (Parcel ID# 34525) A request

for a conditional use permit to expand a self-storage facility in the I-G (General Industrial) district and in the Eastern Lincoln Development District (ELDD). The 8.5-acre site is located at 513 N. NC 16 Business Hwy., on the west side of N.C. 16 Business about 500 feet north of Forest Oak Drive, in Catawba Springs Township.

**The Planning Board voted 6-0 to recommend approval.**

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the findings of fact as submitted by the Planning Board.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve CUP #391 – 711 Property Management, LLC, applicant based on the findings of fact approved by the Planning Board

**Presentation of the draft scope for the Eastern Lincoln County Corridor Mobility Study:**

Andrew Bryant presented information concerning the draft scope for the Eastern Lincoln County Corridor Mobility Study. In the summer of 2018 the Lincoln County Board of County Commissioners requested staff begin to prepare a scope of services to study and analyze the transportation corridors of eastern Lincoln County.

The funds for this study will come from the Roads Fund, which is mostly overages of Excise Taxes set up by former Commissioner Oakes.

The area bounded by NC 16 Business, N. Little Egypt Rd./St. James Church Rd. and NC73 is experiencing traffic congestion and development/redevelopment interests. The approach outlined below focuses on developing a comprehensive strategy for the NC16 Business, NC16 and N. Little Egypt Rd./St. James Church Rd. corridors utilizing traffic forecasting, operations analysis, land use, concept design alternatives, stakeholder collaboration and public involvement. This corridor study is another example of the commitment to proactive planning and will allow Lincoln County to take advantage of opportunities that will create a future plan for sustainability and corridor vitality. Due to the many complexities of these corridors, successful solutions will only come through a comprehensive approach that includes analysis, concept design, context-sensitive solutions and innovative transportation planning alternatives.

The RFQ Advertisement will go out in January if approved, with interviews in February and a contract awarded in March. Public meetings will be in April and a Stakeholders meeting in May with a final report back to the Board by December of 2019.

Mr. Bryant said NCDOT will be a partner in this along with representatives from the Gaston Lincoln MPO.

Commissioner McCall said she would like to see data collection on 3 separate days at each intersection instead of 1 day at each intersection.

Commissioner Sigmon said he would like to be assured that the latest data available will be used.

UPON MOTION by Commissioner Permenter, the Board voted unanimously to release the RFQ for advertisement on January 2, 2019.

**Performance Guarantee Extension Application Approval - Trilogy Lake Norman (Carolina Ridge) Parcel BC - Hemlock Bluff Court** - Jeremiah Combs presented the Performance Guarantee Extension Application for Trilogy Lake Norman (Carolina Ridge) Parcel BC.

UPON MOTION by Commissioner Sigmon, the Board voted unanimously to approve the Performance Guarantee Extension Application Approval for Trilogy Lake Norman (Carolina Ridge) Parcel BC – Hemlock Bluff Court.

**Position Reclassification Request for Information Technology Department** - Candy Burgin presented a request from Information Technology to reclassify Position #1960 from part-time to full-time.

UPON MOTION by Commissioner Permenter, the Board voted unanimously to approve the reclassification of Position #1960 from part-time to full time as requested.

**Approval of a Contract with Moseley Architects to begin Phase 2 design of a new Lincoln County Courthouse** - John Henry presented the following:

Moseley completed Phase 1 services at the Courthouse workshop on August 6, 2018. Pricing and contracts for Phase 2 services was requested for full architectural and engineering services to include schematic design, design development, construction documents, construction administration and closeout.

UPON MOTION by Commissioner Cesena, the Board voted unanimously to approve the contract with Moseley Architects in the amount of \$2,980,150.00 for the design of the Courthouse on Gamble Drive.

**Contract award for Senior Service Center Remodel to Neill Construction at \$1,695,000.00** - John Henry Presented the following:

Purchasing received bids for remodeling of the Senior Service Center on December 6, 2018. Neill Construction is the low bidder at \$1,695,000.00. The budgeted amount for this project was \$2.5 million.

UPON MOTION by Commissioner McCall, the Board voted unanimously to approve the contract with Neill Construction as presented.

**Approval to extend agreement with Campground 64, LLC regarding upgrades to sewer pump station #11 and pump station #1** - Don Chamblee presented the following:

Public Works is requesting that the Board of Commissioners extend agreement with Campground 64, LLC regarding upgrades to sewer pump station #11 and pump station #1. Campground 64, LLC desires additional time to complete obligations in the established agreement. He requested approval to extend the agreement with Campground 64, LLC regarding upgrades to sewer pump station #11 and pump station #1.

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve extending the agreement with Campground 64, LLC, as presented.

**Request from Public Works for approval to purchase the Caterpillar D6 LGP VPAT Waste Handler Dozer for \$386,000.00 with trade of CAT 963 for \$17,000.00** - Don Chamblee presented the following:

Public Works is requesting approval to purchase a Caterpillar D6 LGP VPAT Waste Handler Dozer. This will replace a Caterpillar 963C Track Loader that is in need of extensive repairs. Public Works requests approval to purchase the Caterpillar D6 LGP VPAT Waste Handler Dozer for \$386,000.00 with trade of CAT 963 for \$17,000.00.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the purchase of a Caterpillar D6 LGP VPAT Waste Handler Dozer for \$386,000.00 with trade of CAT 963 for \$17,000.00 as presented.

**Request to purchase dispatch software from Superior for an amount not to exceed \$79,192.00 and dispatch hardware from Mobile Communications America for an amount not to exceed \$15,353.00 at the new 911 Communications Center** - Don Chamblee presented the following:

Public Works is requesting that the Board of Commissioners authorize the purchase of dispatch hardware and software for the new 911 Communications Center from Superior and Mobile Communications America. He requested Approval from the Board of Commissioners to purchase dispatch software from Superior for an amount not to exceed \$79,192.00 and dispatch hardware from Mobile Communications America for an amount not to exceed \$15,353.00 at the new 911 Communications Center.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the purchase dispatch software from Superior for an amount not to exceed \$79,192.00 and dispatch hardware from Mobile Communications America for an amount not to exceed \$15,353.00 at the new 911 Communications Center.

**Public Comments:** Chairman Mitchem opened Public Comments.

Robert Avery, 4466 Hwy 182, asked for a countywide survey on what projects the taxpayers would like to see the tax dollars spent on.

Being no additional speakers, Chairman Mitchem closed Public Comments.

**Finance Officer's Report** - Deanna Rios presented the Finance Officer's Report.

**County Manager's Report**: Kelly Atkins informed the Board the Auditorium renovation will begin January 2 and will be completed March 31, 2019.

**County Commissioners' Report**: Nothing reported

**County Attorney's Report**: Nothing reported.

**Vacancies/Appointments**: Commissioner Cesena informed the Board of the need for a Planning Board member from the North Brook Township.

**Other Business:**

**Motion to Appoint Commissioner McCall as voting delegate for NCACC Legislative Goals Conference**: UPON MOTION by Commissioner Permenter, the Board voted unanimously to appoint Commissioner McCall as the voting delegate for the NCACC Legislative Goals Conference.

**Closed Session**: UPON MOTION by Commissioner McCall, the Board voted unanimously to enter Closed Session pursuant to NCGS 143-318.11.

Chairman Mitchem announced that no action was taken in Closed Session.

**Adjourn**: UPON MOTION by Commissioner Cesena, the Board voted unanimously to adjourn the meeting.

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Amy S. Atkins, Clerk  
Board of Commissioners

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Carrol Mitchem, Chairman  
Board of Commissioners