



Lincoln County Environmental Health

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Temporary Food Event Coordinator's Application

To be completed for events with more than one food vendor

TEMPORARY FOOD ESTABLISHMENTS:

BE ADVISED: Food vendors seeking Temporary Food Establishment permits must submit application and fee payment no later than **15 days prior to commencement**. Late applications WILL NOT be accepted.

MOBILE FOOD UNITS AND PUSH CARTS:

Mobile Food Units and Push Carts that have a valid permit from a North Carolina county may operate under the conditions of their permit without a TFE permit from this department. However, those units must be able to leave the site after each days' operation to report to their commissary as required.

NON-PROFIT FOOD VENDORS:

Non-profit food vendors working under a non-profit, tax exempt status with a valid Tax Exempt ID Number may prepare and serve food for not more than 2 consecutive days (each month) in conjunction with the event. Those vendors working under these provisions do not require a TFE permit from this department.

Name of event _____

Location of event _____

Dates of event _____

Hours of event _____

(Lighting is required in Temporary Food Establishments during nighttime events therefore vendors may need access to power)

Describe the site of the event Grass Field Gravel Lot Parking Lot Other, Describe:

List the date and time food vendors will be set up for permitting _____ / _____
(Date and time must be verified with the Regulatory Agent)

Contact information of event coordinator(s)/responsible individuals:

Name	Phone number	Email
1. _____	/ _____	/ _____
2. _____	/ _____	/ _____
3. _____	/ _____	/ _____

MISSION STATEMENT

The Lincoln County Health Department provides quality health services to promote a healthy community.

VISION STATEMENT

Lincoln County Health Department services will promote healthy lifestyles through prevention, preparedness, and education.

4. _____ / _____ / _____

Expected Number of Temporary Food Establishments _____

Temporary Food Establishments: List the name of each Temporary Food Establishment (food vendors obtaining a TFE permit from this department)

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Food Trucks & Push Carts: List all Permitted Food Trucks (Mobile Food Units) and Push Carts (hot dog carts) that will be operating under their county issued permits. Include the name of each unit and a contact number or email:

Each Mobile Food Unit and Push Cart owner must email this department at foodtrucks@lincolncounty.org with their contact information and the dates and times of operation.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Non-profit food vendors: List all non-profit food vendors operating under a tax exempt ID number and include the Tax Exempt ID Number for each vendor:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Utilities provided for food vendors: Describe or check how the following services will be provided for food vendors:

1. Potable Water Supply:
 Public water supply with proper back flow protection
 Onsite well (requires sampling)
 Other, explain: _____
2. Disposal of Wastewater: (water used by vendors to wash hands and utensils)
 Grey water bin, barrel, container by organizer.
Who is responsible for maintenance? _____
 Portable toilet at event designated for grey water disposal only
 Direct connection to onsite waste water disposal system private or public
 Other: _____
3. Bulk Garbage Disposal:
 Event dumpster(s). Who is responsible for maintenance? _____
 Other: _____
4. Grease Waste Disposal:
 Grease receptacle. Who is responsible for maintenance? _____
 Packaged and taken off site by food vendors
 Other: _____
5. Electricity for each Temporary Food Establishment:
 Onsite permanent connection by Organizer
 Generator by Organizer
 Electricity connection is not provided by Organizer

6. What type of toilet facilities are provided?

- Portable Toilets. Responsible company _____
- Permanent facilities
- Number of toilets
- Number of handwash lavatories or stations provided

Be advised that basic utility services must be provided so that Temporary Food Establishments can operate in accordance with the NC Rules Governing the Food Protection and Sanitation of Food Establishments 15A NCAC 18A .2600 and the NC Food Code. Should an interruption occur during any event that affects the water supply or electricity (if provided) to a Temporary Food Establishment, or should a problem occur with waste disposal, Temporary Food Establishments must cease operation until services are restored.

The Rules Governing the Food Protection and Sanitation of Food Establishments and the Food Code can be found at <http://ehs.ncpublichealth.com/rules.htm>

Print name _____

Signed _____ Date _____
Event Coordinator