

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, JULY 19, 2021**

The Lincoln County Board of County Commissioners met on July 19, 2021, at the Commissioners Room, Administration Building, 353 N. Generals Blvd, Lincolnton, the regular place of meeting at 6:30 PM.

Commissioners Present:

Carrol Mitchem, Chairman  
Milton Sigmon, Vice-Chairman  
Anita McCall  
Cathy Davis  
Bud Cesena

Others Present:

Kelly G. Atkins, County Manager  
Megan Gilbert for Wesley Deaton, County Attorney  
Josh Grant, Programs Manager  
Amy S. Atkins, Clerk to the Board

Chairman Mitchem called the meeting to order, asked for a Moment of Silence and led in the Pledge of Allegiance. Commissioner Cesena asked for the Board to remember the family of John Marino, a long serving Planning Board member who recently passed away.

**Adoption of Agenda:** Chairman Mitchem presented the agenda for the Board's approval.

**AGENDA**  
**Lincoln County Board of Commissioners Meeting**  
**Monday, July 19, 2021**  
**6:30 PM**

**Lincoln County Administration Office**  
**353 N. Generals Blvd**  
**Lincolnton, NC 28092**

Call to Order – Chairman Mitchem

Moment of Silence

Pledge of Allegiance

1. Adoption of the Agenda

2. Consent Agenda
  - a. [Approval of Minutes – July 19, 2021](#)
  - b. [Tax Request for Releases- May 16 – June 15, 2021](#)
3. [Approval of Release for the Request for Qualifications for the 2040 Land Use Plan and 20 Year Water and Wastewater Investments Plan – Andrew Bryant](#)
4. [Lincoln County Personnel Policy and Adoption of Resolution # 2021-28: Resolution to Amend Lincoln County Personnel Policy](#)
5. [Resolution #2021-29: Resolution for Accepting American Rescue Plan Act Funds – Deanna Rios](#)
6. Public Comments
7. [Finance Officer’s Report](#)
8. County Manager’s Report
9. County Commissioners’ Report
10. County Attorney’s Report
11. Vacancies/Appointments
12. Other Business

Information only – no action needed

- [Register of Deeds Report](#)
- [Property Tax Collection Report](#)

Adjourn

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to adopt the agenda as presented.

**Consent Agenda:** **UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the consent agenda as presented.

- a. [Approval of Minutes – July 19, 2021](#)
- b. [Tax Request for Releases- May 16 – June 15, 2021](#)

[Approval of Release for the Request for Qualifications for the 2040 Land Use Plan and 20 Year Water and Wastewater Investments Plan](#)

Andrew Bryant presented the following:

The 2040 Land Use Plan and 20 Year Water and Wastewater Investments Plan will set the framework for the next phase of growth and redevelopment in Lincoln County. The release of this RFQ will allow staff to receive and review submittals by qualified firms that will help lead this process.

Mr. Bryant requested approval of Release for the Request for Qualifications for the 2040 Land Use Plan and 20 Year Water and Wastewater Investments Plan.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve Release for the Request for Qualifications for the 2040 Land Use Plan and 20 Year Water and Wastewater Investments Plan as presented.

[Lincoln County Personnel Policy and Adoption of Resolution # 2021-28: Resolution to Amend Lincoln County Personnel Policy](#)

Candy Stevens presented the Lincoln County Personnel Policy for the Board's approval. She said if the Resolution is approved, the Policy will be effective immediately.

**UPON MOTION** by Commissioner Davis, the Board voted unanimously to approve Resolution #2021-28: Resolution to Amend Lincoln County Personnel Policy.

[Resolution #2021-29: Resolution for Accepting American Rescue Plan Act Funds](#) : Deanna Rios presented the following:

The US Treasury and LGD is recommending a Resolution to accept the American Rescue Plan Act funding from the US Treasury. Final guidance has not been released by the Treasury at this time, but when they do staff will bring information to the Board to help decide which projects, items are eligible to be paid for with these funds.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to adopt the Joint Resolution as presented.

**Public Comments:** Chairman Mitchem opened Public Comments. Being no speakers, Chairman Mitchem closed Public Comments

**Finance Officer's Report:** Deanna Rios presented the Finance Officer's Report.

**County Manager's Report:** Kelly Atkins reminded the Board of a joint meeting on Thursday, July 22 with the School of Government and the City of Lincolnton concerning future use of the Courthouse. He said meetings continue with Davenport and the rate of 1.92% with Truist Bank for the Emergency Services Building, will be on the next agenda. The Homeless Committee will hold their first meeting on August 5 and Commissioners Davis and McCall will serve.

**County Commissioners Report:** Commissioner Cesena reported that he attended the East Lincoln Fire Station groundbreaking. He recognized Taylor DeBerry and Expressions Dance Studio for their recent wins in Nationals.

**Vacancies/Appointments:** UPON MOTION by Cesena, the Board voted unanimously to make the following appointments:

- **Voluntary District Advisory Board**

- Reappoint**

- Leslie Houser
    - Charles Keener

- **Environmental Review Board**

- Reappoint**

- Jimmy Lowe (Home Builder's Rep)

- Appoint**

- Kirk Gavel (Engineer)
    - Brandi Wyant (At Large)
    - Ritchie Haynes (City of Lincolnton)

**Adjourn:** UPON MOTION by Commissioner Davis, the Board voted unanimously to adjourn.

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Amy S. Atkins, Clerk  
Board of Commissioners

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Carrol Mitchem, Chairman  
Board of Commissioners